

21 February, 2011

ANSWERS TO RFP-2011-05 Assessment of the Effectiveness of the Global Monitoring and Evaluation Reference Group (MERG)

Question: We would also like to ask whether you could share any estimates for the overall effort (in days), to better calibrate our approach within the timeline mentioned in the RFP.

Answer: UNAIDS Requests for Proposals do not usually indicate the overall level of effort required. The bidder's technical proposals should estimate the number of days needed to perform the activity based on the tasks outlined in the terms of reference.

For this RFP, this will include, among other tasks, interviews and a review of key MERG documentation e.g. TOR, meeting reports and technical documentation and interviews. Some of these documents are available at the following:
<http://www.unaids.org/en/dataanalysis/tools/monitoringandevaluationguidanceandtools/>
<http://www.globalhivmeinfo.org/AgencySites/Pages/MERG%20UNAIDS%20ME%20Reference%20Group.aspx>

Question: If selected as the vendor to supply this service to UNAIDS, would this award preclude us from supporting any other evaluation project for UNAIDS – in terms of providing support to a UNAIDS program evaluation or evaluation of another office or group within UNAIDS?

Answer: Any contractor to UNAIDS is not precluded from future engagements unless the work related to one particular contract gives the contractor access to privileged information that can provide unfair advantage over other potential bidders in a follow up contract. Multiple evaluations of different areas of the UNAIDS programme are not considered to be in conflict with this proposed engagement.

Question: We understand that as part of our proposal we are to provide a suggested timeline and timeframe for implementation. Please advise if UNAIDS has a tentative date in mind in which they would like to have all work completed.

Answer: UNAIDS would like all the work to be completed by 30th June 2011

----- END OF DOCUMENT -----